

Duchesne County Centennial Event Center

Rental Rates & Policies

60 WEst 400 South, P.O. Box 976, Duchesne Utah 84021 (435-738-1144) www.duchesneevents.com

The Duchesne County Centennial Event Center reserves the right to cancel any scheduled event if a larger paying event (exceeding \$751.00 or more) requests the needed date(s). If this should happen, the lessor will return 100% of any deposit paid, and the lessee will be given an option to reschedule to another available date. The lessee will be notified a minimum of 30 days before their event.

Rental Scheduling:

Lessee must allow 24 hr. Minimum notice for scheduling/canceling an event.

- Lessees that pay the Event Center a rental amount of \$750.00 or less per event will not be allowed to schedule an event more than three (3) months in advance.
- Lessees that pay the Event Center a rental amount of \$751.00 or more per event will be allowed to schedule an event up to one (1) year in advance.
- Lessees must be current on any money owed to the Duchesne County Centennial Event Center before scheduling an event. **(NO EXCEPTIONS)**
- Rentals are as is, as in the dirt being worked for your rental. For any additional setup there will be an additional charge eg: additional panels set up, chutes rearranged, tarp set up, any extra equipment needed and or labor.

Cleaning Deposit:

All events are required to pay a minimum of \$50.00 per room used, including the kitchen. Lessee is responsible for the removal of garbage at the end of their event. A \$150.00 damage/extra clean up fee will be charged if any physical damage occurs during the event or if excessive clean up is required after an event. A valid credit card must be present prior to the event to be kept on file if said charges should be rendered.

Cancellation Policy:

Cancellations for any event must be made at least 30 days before the scheduled event. Cancellations made less than the 30 days before the event will be charged a 2hr minimum rental fee of 50% of lessee's security deposit, whichever is greater. Cancellations made less than seven days before the event will be charged a 2hr minimum rental fee or forfeit 100% of lessee's security deposit, whichever is greater. ****Emergency Cancellation:**** *Duchesne County retains the right to cancel any scheduled event for emergency purposes. Advance notice is not guaranteed, but any rental fee or security deposit will be refunded 100% with an option to reschedule.*

Rental Type	For Profit Events	For Non-Profit Events	Holiday Rates
Indoor Arena	\$50/hr. w/3 hr min. ½ Day fee \$250 or Full day Fee \$450	\$40/hr. w/3 hr min. ½ Day fee \$200 or Full day Fee \$400	\$80/hr
Outdoor Arena	\$75 work up fee plus \$50/hr. or ½ day fee @5+hrs-\$250 Full day fee @ 8+hrs- \$450	\$75 work up fee plus \$40/hr. w/3 hr min. Or ½ Day fee @5+hrs-\$200 or Full day Fee@8+hrs- \$400	\$75/hr
Tractor Fee	\$75/hr	\$75/hr	\$75/hr
Auction Barn	\$40/hr	\$40/hr	\$60/hr
Horse Stalls	10x10 \$25/night, 12x12 \$30/night w/1 bag of shavings	10x10 \$25/night, 12x12 \$30/night w/1 bag of shavings	10x10 \$25/night, 12x12 \$30/night w/1 bag of shavings
RV Space (Seasonal)	Full Hookups \$25/night, Power Only \$20/night	Full Hookups \$25/night, Power Only \$20/night	Full Hookups \$25/night, Power Only \$20/night
Conference Room 1	\$50/hr, w/2 hr min.	\$50/hr, w/2 hr min.	\$60/hr, w/2 hr min.
Conference Room 2	\$50/hr, w/2 hr min.	\$50/hr, w/2 hr min.	\$60/hr, w/2 hr min.
Conference Room 3	\$40/hr, w/2 hr min.	\$40/hr, w/2 hr min.	\$50/hr, w/2 hrmin.
Conference Room 4	\$40/hr, w/2 hr min.	\$40/hr, w/2 hr min.	\$50/hr, w/2 hrmin.
Kitchen #1 Kitchen #2	\$50 per day \$100 per day	\$50 per day \$100per day	\$50 per day \$100 per day

Tractor time is charged per hour and will not be prorated. If the tractor is operated for the event into a new hour a new charge will be assessed and will not be charged a lesser rate.

Misc:

If any event utilizes the horse stall and rents out a minimum of 200 stalls, the lessee will qualify for a discount on their event's total cost. Flooring will have a fee of \$3000.00 to be laid down. If lights are needed in the outdoor arena there will be an additional \$10/hr charge added to total cost.